

MINUTES OF MEETING

RHODE ISLAND AIRPORT CORPORATION

OPERATIONS AND CAPITAL COMMITTEE MEETING

WEDNESDAY, JUNE 21, 2006

3:30 P.M.

IN THE CONFERENCE ROOM, 2220 SOUTH COUNTY TRAIL

EAST GREENWICH, RHODE ISLAND

The meeting of the Rhode Island Airport Corporation (“Corporation”) Operations and Capital Committee was called to order by Chairman, James Forte, at 3:40 p.m., in the Conference Room at 2220 South County Trail, East Greenwich, Rhode Island, in accordance with the notice duly posted pursuant to the Open Meetings Law.

COMMITTEE MEMBERS PRESENT: James Forte, Robert Sangster, Kathleen Hittner, MD.

ALSO PRESENT: Mark P. Brewer, A.A.E., President and CEO; Marci A. Greenberger, A.A.E., Senior Vice President of Operations and Maintenance; Brian Schattle, Senior Vice President of Finance and CFO; Lori Caron Silveira, Outside Legal Counsel; and those individuals listed on the attendance sheet attached hereto.

1. Approval of the Minutes: Dr. Hittner moved that the minutes of the Operations and Capital Committee Meeting of May 17, 2006 be approved. Mr. Sangster seconded the motion. The motion was passed

unanimously.

2. Report from Chair, Operations and Capital Committee:

There was no report.

3. Report from Senior Vice President of Operations and Maintenance:

Ms. Greenberger reported that work is progressing on the Continuity of Operations Plan (COOP).

Ms. Greenberger reported that Steve Cahill was recently promoted to Captain in the Police Department.

Ms. Greenberger reported that the new shift schedule in the police department is due to go into effect on July 9, 2006 at 10:00 p.m.

Ms. Greenberger reported that T. F. Green Airport is a test site for a Driving Training Simulator which will be used in concert with the Drivers Training Program.

Ms. Greenberger reported that the FAA had completed an inspection of Newport Airport which was successful.

Ms. Greenberger reported that the Air National Guard's Annual Airshow is scheduled for June 24 and June 25 at Quonset Airport.

4. General Aviation Report:

There was no report.

5. Discussion Items:

(a) Discussion of Capital Improvement Program (CIP) (i.e., Land Acquisition Program, Draft Environmental Impact Statement, Airfield

Maintenance Facility, Easement Acquisition, In-Line EDS Baggage System/Security Checkpoint Modification and Terminal Building Improvements and Other Projects at the General Aviation Airports.)

Mr. Cox gave an overview of ongoing capital improvement projects, including updates on the EDS Project, the Airfield Maintenance Facility, and the Fuel Farm.

Ms. Pope gave a brief overview of the sensitivity analysis performed by VHB related to the EIS project.

6. Action Items:

A motion was made by Mr. Sangster and seconded by Dr. Hittner to approve the following resolution:

(a) Consideration of and Action Upon Approval of a Consultant Contract Amendment for the Draft Environmental Impact Statement at T. F. Green Airport.

WHEREAS, the Rhode Island Airport Corporation (RIAC) entered into a Professional Services Agreement (PSA) with Vanasse, Hangen, Brustlin, Inc. (VHB) to provide services associated with the preparation of the Draft Environmental Impact Statement (DEIS) at T. F. Green Airport; and

WHEREAS, the DEIS team will hold an Agency meeting with the Environmental Protection Agency (EPA), the Army Corps of Engineers and United States Fish & Wildlife (USFW) to discuss and

determine the need of the proposed additional alternatives; and

WHEREAS, in an effort to keep the project on schedule, RIAC has requested and received a scope and fee from VHB to perform these additional services in the amount of \$266,575; and

WHEREAS, the project has been estimated in the RIAC Fiscal Year 2007 Capital Improvement Program (CIP) budget in the amount of \$8,260,361; and

WHEREAS, this contract amendment will be funded with 2000 Airport Revenue Bond Funds; and

WHEREAS, RIAC will continue to pursue additional FAA Airport Improvement Program grants for this project.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

That the Committee hereby authorizes the President and CEO, or his designee, to negotiate and execute a contract amendment with VHB for the inclusion of an additional alternative into the Draft Environmental Impact Statement (DEIS) at T. F. Green Airport in an amount not to exceed \$266,575, subject to Board approval and Agency recommendation.

The motion was passed unanimously.

(b) Consideration of and Action Upon Award of Intermodal QTA Fueling System Design Consultant.

A motion was made by Mr. Sangster and seconded by Dr. Hittner to approve the following resolution:

WHEREAS, the Rhode Island Airport Corporation (RIAC) and the Rhode Island Department of Transportation (RIDOT), as joint sponsors, have undertaken the design and development of the Warwick Intermodal Station; and

WHEREAS, design of the QTA Fueling System of the Intermodal facility requires certain technical knowledge and expertise from outside sources; and

WHEREAS, RIDOT, RIAC and the rental car companies (“Intermodal RACs”) have agreed that the Intermodal RACs will select a consultant to design the QTA Fueling System; approve the design of the QTA Fueling System; approve requests for proposals for a construction manager and/or contractor to construct the QTA Fueling System in accordance with RIAC’s procurement rules and regulations; approve the selection of the construction manager and/or contractor to construct the QTA Fueling System; operate and maintain the QTA Fueling System; and

WHEREAS, the Concession Agreement with the RACs establishes a \$12 million Tenant Improvement Fund to finance the design and construction of the fuel system; and

WHEREAS, proceeds from the TIFIA loan will be utilized for the Tenant Improvement Fund; and

WHEREAS, in accordance with the terms of the Concession Agreement with the Intermodal RAC's and subject to the indemnity provisions contained therein, RIAC will administer the process of designing the Fuel System, including but not limited to the storage tank(s), fuel piping, valves, pumps and safety systems, and development of operating criteria and training for concurrence by the RI Fire Marshal; and

WHEREAS, the Intermodal RAC's selected Jacques Whitford in response to RFP #20274 based upon the firm's qualifications and understanding of the Intermodal project and RIDOT and RIAC concur with that selection; and

WHEREAS, Jacques Whitford's proposal carried an associated cost of \$99,260 to develop the 30% QTA Fueling System Design.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

That the Committee authorizes the President and CEO, or his

designee, to execute a Professional Service Agreement with Jacques Whitford for 30% Preliminary Design Services for the Intermodal Station QTA Fueling Facility, subject to Board approval.

The motion was passed unanimously.

7 Future Meetings:

The next Operations and Capital Committee Meeting is scheduled for Wednesday, July 19, 2006 at 3:00 p.m., in the Conference Room, 2220 South County Trail, East Greenwich, Rhode Island.

8 Adjournment:

Dr. Hittner moved to adjourn at approximately 4:00 p.m. Mr. Sangster seconded the motion. The motion was carried by acclamation.

Respectfully submitted,

James Forte, Chairman

Rhode Island Airport Corporation

Operations and Capital Committee

ATTENDANCE SHEET

RHODE ISLAND AIRPORT CORPORATION

OPERATIONS AND CAPITAL COMMITTEE MEETING

JUNE 21, 2006

NAME	AFFILIATION
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Patti Goldstein	RIAC
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Doug Dansereau	RIAC
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Mel Einhorn	RIAC
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Jason Doyle	RIAC
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Brenda Pope	RIAC
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Billy Cox	RIAC
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Robert Goff	New England Parking
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